Lesson 1: Time in your life

Listening 1.1 Listen to the information about Linda and Huseyin. Are the sentences true or false?

<table>
<thead>
<tr>
<th></th>
<th>True</th>
<th>False</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Linda likes the early morning.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>She usually checks her emails when she arrives at the office.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>She normally has lunch in the canteen.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Huseyin travels a lot.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>He’s a computer salesman.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>He usually gets home after 8.30 in the evening.</td>
<td></td>
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</tbody>
</table>

Listen again and complete the sentences.

1. She ________ to be in the office before 7.30 a.m.
2. Linda ________ most of her time talking to customers on the phone until lunchtime.
3. She ________ to a snack bar and ________ a sandwich there.
4. She ________ the food in the canteen.
5. In the afternoon, she ________ attend meetings.
6. He’s a computer expert and ________ customers to help them with their software problems.
7. He ________ much time in the office.
8. To relax after work, he ________ to music on his iPod.

Grammar

Make sentences with the words and the correct forms of the verbs in brackets.

1. (work) never / I / on Sundays
2. (not have) spare time / she / any
3. (go) often / the snack bar / after work / they / to
4. (spend) usually / Marco / every day / with customers / three hours
5. (enjoy) on Fridays / we / our family / with / having dinner
6. (get up) playing the guitar / / early / to practise / often
7. (have) you / in the company restaurant / how often / lunch / ?
8. (like) watching TV / he / after work / ?

Complete the sentences with the words in the box.

<table>
<thead>
<tr>
<th>always</th>
<th>every</th>
<th>never</th>
<th>often</th>
<th>once</th>
<th>times</th>
</tr>
</thead>
</table>
1. I start work at 8.00 ________ day.
2. My partner and I go to the cinema ________ a month.
3. How ________ do you see your friends in the evenings?
4. She hates meat so she ________ eats it.
5. He’s very punctual. He ________ arrives on time.
6. Ben’s extremely fit. He plays tennis three ________ a week.

Answer the questions about yourself.

1. What time do you usually get up?
2. How often do you do sport?
3. When do you normally finish work?
4. How much time do you spend checking emails every day?
Lesson 2: What are you doing at the moment?

Vocabulary
Complete the sentences with the words in the box.

characters contacts create devices location media microblogging share

1. Tumblr is a ________ platform which users can post multimedia content on.
2. Foursquare is a website for mobile ________ such as smartphones.
3. Many people use Facebook to ________ messages or photos with their friends.
4. Texts on Twitter can’t be more than 140 ________ long.
5. On Foursquare, users can ‘check in’ to a ________.
6. LinkedIn is used to find ________ who will help in your job or career.
7. Facebook was the first social ________ site to become popular.
8. To join this site, you ________ a personal profile.

Grammar
Choose the correct preposition.

1. Users can share photos and information with / about / by friends.
2. With Tumblr you can follow the blogs by / of / with other users.
3. It’s also possible to share information to / after / about events.
4. This site links for / on / to all the other social media sites.
5. Twitter lets users post information on / in / at small texts.
6. Many companies now have a profile in / at / on Facebook.
7. LinkedIn is a useful site of / for / about professional networking.
8. You can tell your friends where you are from / by / at your mobile phone.

Put the words in order to make sentences.

1. working / the / I’m / today / office / not / in
2. with friends / staying / at the moment / I’m / in London
3. are / interesting / working / they / an / project / on / ?
4. Facebook / which / posting / she / is / photo / on / ?
5. just / I’m / some / documents / editing / important
6. updating / we / Facebook page / our / aren’t / today

Complete the sentences with the verbs in brackets in the present continuous.

1. Twitter ________ the way people communicate with each other. (change)
2. My colleagues ________ to the conference by train. (not travel)
3. Companies can inform customers about products they ________. (sell)
4. My company ________ new apps for mobile devices. (develop)
5. What kind of software ________ you ________ for this project? (use)
6. I always tell my friend if something exciting ________. (happen)

Answer the questions about what you are doing at the moment.

1. What are you working on at the moment?
2. What are you reading?
3. What information are you posting online today?
4. Who are you following on Twitter?
5. What clothes are you wearing right now?
Lesson 3: *Is that the time?*

### Vocabulary

1. Listen to José and write the times as he says them. Use words, not numbers.

   **Example:** He usually gets up at *half past six*.

   1. He leaves for work at __________________________.
   2. His course starts __________________________.
   3. His coffee break is at __________________________.
   4. His lunch break is between __________________________.
   5. The course ends at __________________________.
   6. He gets home at about __________________________.

2. Write the times from 1 in numbers.

   **Example:** half past six = 6.30

   1. __________ 4. __________ and __________
   2. __________ 5. __________
   3. __________ 6. __________

### Functional Language

3. Match the beginnings of the phrases 1–8 with the endings a–h.

   1. How are ______________
   2. It’s such ______________
   3. Can you tell me ______________
   4. It’s horrible weather, ______________
   5. Well, it was ______________
   6. That’s great ______________
   7. See you ______________
   8. It must be nearly ______________

   a. nice meeting you.
   b. isn’t it?
   c. a lovely day today!
   d. again soon!
   e. news!
   f. things with you?
   g. time for lunch.
   h. what the time is?

4. Match the sentences in 3 with the descriptions a–d.

   a. phrases used to ask for information
   b. phrases used to open a conversation or keep a conversation going
   c. phrases used to show interest
   d. phrases used to end a conversation

   ![Match the sentences](image)

### Pronunciation

5. Say the sentences. Then listen and repeat.

   1. Could you tell me the time, please?
   2. It’s exactly 9.50.
   3. Does the meeting start at 3.15?
   4. I’ll take the 11.20 City bus.
   5. My working hours are from 8.30 to 4.45.
   6. How are things with you?
   7. Do you know what time the meeting finishes?
   8. I didn’t realise it was so late.

### Notepad Exercise

6. Answer the questions about yourself. Use alternative ways of writing the time where possible.

   1. What time do you have breakfast?
   2. When do you leave for work/university?
   3. When do you normally have your lunch break?
   4. What time do you get home after work/university?
   5. When do you normally go to bed?
Lesson 4: Review

Vocabulary

Complete the sentences with the words in the box.

adults business classes experience interpreting preparation programme teachers

Our English school is based in Donegal, Ireland, and offers a variety of English courses for _________ and children. Courses include general English, _________ English and exam _________. We also provide other language services including translation and _________.

To help you improve your English quickly our ________ have a maximum of 6 students and all our ________ have professional qualifications and at least two years’ teaching _________.

Our summer ________ for junior students includes morning English lessons and fun afternoon activities and excursions.

Choose the correct word.

1. He wants to expand / exchange his morning classes with a colleague.
2. I have a 90-minute journey / travel to work every day.
3. If I can’t reduce my working hours, I’ll have to design / resign.
4. We make / run evening classes.
5. When I come home after a long day, I’m always excited / exhausted.
6. They often have lectures / lecturers in the morning.

Write words in the boxes to complete the sentences.

Example: I try to sleep at least eight hours per ______.

1. I’m busy in the morning and the evening, so I can only meet you in the ______.
2. Smoking is a bad ______.
3. I’m writing a ______ on the internet so everyone can read about my trip to Australia.
4. You can’t use the meeting room now because there’s a conference in ______.
5. If you change or correct documents to improve them, you ______ them.
6. Many people ______ their friends on Twitter.
7. Speaking about things like the weather or sport, is called making ______ talk.
8. Politics is not a safe ______ of conversation in many cultures.
9. There are some problems with my presentation. I’m sure I can ______ it.
10. Everybody wants to go to that new restaurant, it’s really ______.

Write down five words or expressions from this unit which you find most useful. Try to make sentences with each of them.
Test yourself

Choose the correct answer. For every correct answer you score one point.

1. He _____ to the gym in the evening.
   - a. goes usually
   - b. usually goes
   - c. does usually go

2. They _____ have problems with their computer system. It always works very well.
   - a. rarely
   - b. always
   - c. often

3. How often _____ your parents?
   - a. you see
   - b. see you
   - c. do you see

4. _____ a biography of my favourite film director at the moment.
   - a. I’m reading
   - b. I read
   - c. I don’t read

5. _____ her emails first thing in the morning.
   - a. She’s checking
   - b. She checks
   - c. She isn’t checking

6. Tweets are always about _____ now.
   - a. what happens
   - b. what doesn’t happen
   - c. what’s happening

7. A: What time do you want to meet?
   B: half _____ five is best for me.
   - a. thirty
   - b. to
   - c. past

8. It’s 11.15. Which of the answers is correct? _____
   - a. Quarter past eleven
   - b. Eleven past fifteen
   - c. Quarter to eleven

9. In many cultures it’s very important to _____ small talk.
   - a. have
   - b. make
   - c. run

10. _____ is informal conversation, normally about other people.
    - a. Gossip
    - b. Topic
    - c. Joke

11. Congratulations _____ your new job!
    - a. to
    - b. for
    - c. on

12. A: How are things with you?
    B: _____
    - a. Much too bad
    - b. Not too bad.
    - c. Not fine.

13. _____ you again soon.
    - a. See
    - b. Watch
    - c. Meet

14. A: Did you hear we’re opening a new office in Japan?
    B: Really? That’s _____.
    - a. interesting
    - b. fine
    - c. confusing

15. A: Hi Jane. How are you?
    B: Great! I got _____ last week.
    - a. fired
    - b. promoted
    - c. up

16. My working _____ are 10.00 in the morning to 6.00 in the afternoon.
    - a. time
    - b. hour
    - c. hours

17. This week, I’m working the morning _____.
    - a. shift
    - b. hours
    - c. time

18. A _____ is a plan showing when things will happen in the future.
    - a. journey
    - b. shift
    - c. schedule

19. I’m working from 8.00 in the morning to 7.00 in the evening at the moment. I’m _____.
    - a. exhausted
    - b. excited
    - c. expecting

20. When you share ideas and interests with someone, you have something in _____.
    - a. common
    - b. exchange
    - c. general

Score: [ ] / 20 points